

# EZ-CHECKLIST.COM

## 1. BASIC INFO

- Drivers License & Social Security Card
- Previous Bankruptcies
- Income Tax Returns – Past 2 Years: Federal & State
- Co Debtor(s) Names & Current Addresses
- Payments for Debt Consolidation within the past year

## 2. LEGAL INFO

- Lawsuits, Judgments & Garnishments (including Divorce Judgments)
- Foreclosures & Repossessions within the past year
- Tax Notices: IRS, State & Local
- Child & Spousal Support Payments
- Most Recent Collection Notices & Other Statements (UIA, Etc.)

## 3. BUDGET INFO

- Wage Statements for Past 6 Months (Include Current YTD)
- Income Statement for Self Employed (IRS Schedule C, E or Form 1120)
- Other Household Benefit Strmnts – Soc Sec, EBT, Child Support, Pension, UIA
- Complete the Budget Worksheet Form (download at bk-doctor.com website)

## 4. PROPERTY INFO

- Real Estate Deed(s)\***, Current Property Tax Statements
- Mortgage(s)\* (1<sup>st</sup> 2 pages)**, Land Contracts & Loan Modification Agreement
- \* **Get a copies from the County Register of Deeds**
- Review the Personal Property Worksheet Form (download at bk-doctor.com website)
- Vehicle Title(s) & Lien Termination Statement(s)
- Financial, Investment & Life Insurance Statements including 401k loans (Past 4 months)
- All Lease and Rental Agreements

## 5. CRITICAL QUESTIONS & STUDENT LOAN INFORMATION

- Have you Repaid any Loans to a Family Member within the past year?
- Have you Sold Anything within the past 2 years?
- Have you Closed a Bank Account within the past year?
- Have you spoken with a PI or Disability Lawyer within the past 2 years?
- Does anybody owe you any money that you can collect?
- Has your name been on the title to any real estate in the past 6 years for any reason?
- Do you have an FSA ID & Password?
- Do you have any Private Student Loans?
- Have you Co-Signed any Student Loans?
- Have you taken out any Parent Plus Loans?